



November 5, 2019, Billings Hotel & Convention Center,
1223 Mallowney Lane, Billings, Montana
7:00 PM Annual Meeting Minutes

The regular meeting of the South Billings Urban Renewal Association was called to order at 7 pm on October 1, 2019 by President Carolyn Rukstad.

Introductions

All in attendance introduced themselves; those attending that signed in were: Debbie Keller, Sammy Handley, Scott Hanser, Carolyn Rukstad, Chuck Barrett, Jeff Muri, Mike Mayott, Wyeth Friday, Jim Tevlin, Denise Joy, Chris Kucaskuski, Kevin Nelson and Lori Nelson

- **Minutes of October 1, 2019 Annual Meeting.**

Chuck Barrett moved and Jeff Muri seconded the acceptance of the October Annual Meeting Minutes with the correction to reflect Chuck Barret was present at the meeting.

APPROVED

- **FINANCIAL REPORT 1ST QUARTER FY2020**

Scott Hanser moved, and Debbie Keller seconded the acceptance of the 1st quarter FY2020 financial report.

APPROVED.

- **INTRODUCTION OF TEVLIN CONSULTING LLC**

Jim Tevlin of Tevlin Consulting LLC was introduced as the consultant to SBURA pursuant to the selection process and contract negotiations. Mr. Tevlin outlined his near and long term goals assisting the SBURA as follows:

Near Term

1. Understand the mechanics of TIF funding
2. Uphold high ethical standards
3. Network with key stakeholders
4. Establish trust with the City Council
5. Evaluate the SBURA Mission Statement
6. Create an Aquatic Rec Center Business Plan.

Long Term.

1. Preservation and administration of the TIF funds
2. Quantitative Analysis of SBURA impact to community
3. Marketing strategy to attract businesses to South Billings
4. Develop a Go/No Go criteria for TIF requests.

- **Southside Streets Paving For FY2021**

Public Comment

A request to place a cross walk signal at Hollowell & King Avenue East.

City staff addressed the issue stating the “Safe routes for Schools” financing program has been cancelled; however, Billings is still trying to fund certain areas of the city; City Engineering has a list.

Board Comment

Side Street Paving - Public Works will not do paving until infrastructure is finalized; thus side streets are not yet completed.

The Capital Improvement Plan (CIP) is updated each December for adoption for the upcoming fiscal year.

All improved streets in the District have sewer improvements which was one of the first projects of the SBURA.

Murphy and Calhoun sidewalks were recently completed by a homeowner SID.

- **Public Comment on Non Agenda Items**

Weed growth on the sidewalk off the City Center ramp needs attention. Pressure should be put on Montana Department of Transportation in a healthy way to keep the area looking nice.

Interest in Industrial Development should be a priority.

Monthly updates on the Aquatic Center should be made. Parks Board should make a presentation at the next regular meeting of the SBURA.

Respectfully submitted,

Michael Mayott
Secretary / Treasurer
SBURA