

**South Billings Urban Renewal Association
Board Meeting
Special Session
Tuesday, August 1, 2023
7:00pm
Public Welcome (Zoom Access Provided)**

Call to Order: Scott Hanser, Vice-chair

Courtesies: Welcome Visitors

Jim Tevlin, Scott Hanser, Jeff Muri, Sara Trautmann, Carolyn Ruckstad, Kevin Nelson, Lori Nelson, Andrew Hoolihan, Mike Boyett, Wyeth Friday, Denise Joy

Meeting Protocol: Visitors wishing to be recognized should raise their hand. Unrecognized remarks will not be acknowledged. Those wishing to offer public comment will be limited to three minutes.

Agenda Additions/Deletions – Scott Hanser- Delete Agenda item 1

Agenda Items:

1. Approval of Minutes for June 6, 2023 meeting

- Jeff Muri motioned, Andrew Hoolihan seconded to approve minutes **APPROVED**

2. Approval of Minutes for July 11, 2023 special meeting

- Jeff Muri motioned, Carolyn Ruckstad seconded to approve minutes **APPROVED**

3. SBURA Consultant RFP

- Ad for consultant ended Friday. A committee will need to be formed to interview candidates next week. Denise Joy suggests including a city member on the committee.
- Kevin Nelson inquired whether this position was an employee or a independent contractor.

4. SBURA Board Positions

- The at-large board position is still open and recruiting is in process.
- Andrew would like to continue his position on the board. Vote to be postponed until next meeting as there are not enough board members to vote.

5. FY25-FY29 Capital Improvement Plan

- Development of plan needs to get started. Jim has touched base with public works department to get ideas for possible improvements. One idea is to improve various streets that are not currently developed. These wouldn't all have to be done at the same time. Another option is to improve street light coverage in various areas. Doing all of these at once would come with a hefty price tag and would need public approval.

- Kevin Nelson suggests opening up the light coverage to all areas if public agrees to assessment.
- Carolyn mentioned ideas on how to distribute information to the public such as a possible mailer.
- Jim suggests pushing the improvements to FY26 and also stated there are still funds remaining from FY23.
- Denise states that the board should stick to the master plan as it identifies items the public has already commented on and to possibly address a public safety plan.
- Wyeth suggested asking for more detailed information such as what areas need attention and how big of an area we'd be looking at.

6. June 2023 Consultant Report

- Jim received a phone call from a Jr. hockey league out of Atlanta that is excited about the rec center project. They stated that they have had their eye on our area for quite some time and if the rec center succeeds, they are on board to move into the area.
- Andrew asked what support the board can give to help push the rec center project along, if any.

7. Letter of Support for GL Development

- Letter of recommendation was requested from the board for the Jackson Court development. Jim drafted a letter and it was read to the board.

Carolyn Ruckstad motioned; Jeff Muri seconded to approve the letter of recommendation.

APPROVED

8. Public comment on non-agenda items

- Kevin Nelson stated that the board accepted a member who is never in attendance. He believes the bylaws should be reviewed in regard to attendance as he believes she is not engaged in the process.

9. Adjourn

- Jeff Muri motioned; Andrew Hoolihan seconded to adjourn the meeting **APPROVED**