

**South Billings Urban Renewal Association
Special Board Meeting
Wednesday, September 6, 2023
7:00pm
Public Welcome (Zoom Access Provided)**

Call to Order: Scott Hanser, Board Vice President

Courtesies: Welcome Visitors

Meeting Protocol: Visitors wishing to be recognized should raise their hand. Unrecognized remarks will not be acknowledged. Those wishing to offer public comment will be limited to three minutes.

Attendees: Jeff Muri, Dick Zier, Sara Trautmann, Carolyn Rukstad, Scott Hanser, Steve Solberg, Jim Tevlin, Kelpin Tokar, Andrew Houlihan, Kevin Nelson, Lori Nelson, Mike Boyett, Kevin Heaney

Addition or Deletion of Agenda Items: None

Agenda Items:

1. **Approval of minutes for August 1, 2023 meeting** (ACTION)
Jeff Muri motioned; Carolyn Rukstad seconded to approve minutes. **APPROVED**
2. **Approval of minutes for August 15, 2023 meeting** (ACTION)
Carolyn Rukstad motioned; Jeff Muri seconded to approve minutes. **APPROVED**
3. **SBURA Board Positions** (ACTION)
Board voted to accept Andrew Houlihan as a resident director.

Jeff Muri motioned; Carolyn Rukstad seconded to renewing Andrew Houlihan's board position.
APPROVED
4. **FY25-FY24 Capital Improvement Plan**
 - a. Unmaintained/gravel roads- soonest estimation of project FY25
 - b. Recreation center- more difficult to narrow down a time frame. Once the vote has taken place in November, if approved, an RFP will be sent out for an architect. There is a kickoff get together on September 7 at 11 a.m. at Legacy Field. Billings Chamber is working hard to fundraise for the project.
 - c. Neighborhood lighting- the cost of the project will need to be determined as well as how to approach the project. Will need to work closely with public works department. Timeline would likely be FY25 or FY26
 - d. Culvert ditch south of Jackson Court- no direct line of sight on this project.
 - e. Lighting and Fencing at Amend Park- it's possible to complete project this FY. Wyeth is having a meeting with COP on Monday to discuss planning. Kevin Nelson would like to see the focus on this so it can be finished up.
5. **Consultant Report**
This report can be viewed on the Association's website.

Comments: Kevin Nelson stated he is disappointed in the lack of attendance when it comes to promoting a large rec bond. Dick stated a committee is meeting weekly and it will all be talked about at the kickoff at Legacy Field. He feels the project is coming along well.
6. **Public comment on non-agenda items**
No comments
7. **Adjourn** (ACTION)
Jeff Muri motioned; Carolyn Rukstad seconded to adjourn meeting **APPROVED**